

3RF Consultative Group Terms of Reference

The 3RF Consultative Group (CG) will provide strategic guidance and monitor the implementation of the Lebanon Reform Recovery and Reconstruction Framework (3RF). It will serve as a tripartite forum for inclusive policy dialogue and coordination across government, civil society and the private sector, and development partners.

The CG will be co-chaired by the Prime Minister (or his designate), the UN Resident Coordinator, a donor representative and a CSO representative. The composition of the group should reflect a balanced representation of the three stakeholder groups to reinforce the partnership required for successful implementation of the 3RF vision and program. Membership will be limited in numbers to ensure effective ways of working. However, CG members are responsible for representing the views of broader constituencies and providing them with feedback from CG discussions.

The CG will meet on a bimonthly basis during the initial phase of 3RF implementation; however, once firmly established it may meet on a quarterly basis. The CG will be supported by a dedicated Secretariat that will prepare and follow-up on meetings and liaise with all CG stakeholders.

Membership of the Consultative Group

Representation of the Government / state (9 seats):

- President Office representative
- Prime Minister or his designate (Co-Chair)
- Deputy Prime Minister
- 3 Representatives from line Ministries (Ministry of Finance; Economy and Trade; or Social Affairs)
- Beirut Governorate representative
- 2 Parliament representatives (Chairman of Justice and Administration Committee, and Chairman of Budget and Finance Committee)

Representation of the International Community

- United Nations Resident Coordinator (Co-Chair)

- World Bank Group
- European Union (Co-Chair)¹
- Representatives of the donor community and International Financing Institutions

Representation of CSOs and private sector (9 seats)

- 3 Representative(s) of INGO and/or NGO (preferably umbrella organizations)
- 4 local civil society representative(s) (including citizen/academic initiatives, think tanks, advocacy organizations, community-based or neighbourhood organizations)
- 2 Representatives of business associations / professional associations

Full gender balance is an explicit target for CG membership and for stakeholder group representation in the 3RF.

Other entities, e.g. government line ministries, representative(s) from civil society and/or international organizations may be invited by the CG as observers or to specific discussions, as the agenda necessitates.

The selection of stakeholder representatives for CSO and development partner representatives will be facilitated by the 3RF Secretariat/Technical Team based on a call for expressions of interest. Special

¹ The EU will act as donor Co-Chair for the first term.

3/24/2021

attention will be given to ensure the inclusion of gender perspective and strong women's participation in the CG membership. Members will rotate on an agreed basis.

Roles and Responsibilities

The CG will be responsible for:

(1) Providing strategic guidance and direction for implementation of the 3RF

- Provide overall strategic guidance and direction on the implementation of the 3RF and discuss prioritization and sequencing of reforms and programs;
- Ensure the 3RF implementation process is inclusive, open and cooperative to ensure achievement of the goals of the 3RF;
- Address and help resolve bottlenecks and challenges in the implementation of the 3RF and, as appropriate, refer issues to other fora;
- Provide guidance and advice to Pillar/Sector Working Groups on the implementation of 3RF priorities and aid coordination issues.

(2) Ensuring strategic coordination, harmonization and alignment of resources to 3RF priorities

- Review and discuss funding projections, on-going support programs and project pipelines across the 3RF's priorities;
- Ensure coordination and alignment of various financing sources with 3RF priorities and identify financing gaps and critical priorities for resource mobilization;
- Discuss and agree on broader aid policy and mutual accountability issues and benchmarks linking financing to reform progress in line with the 3RF financing strategy;
- Liaise with existing coordination mechanisms for the delivery of humanitarian assistance to ensure complementarity and synergies between humanitarian and development financing.

(3) Reviewing and monitoring progress in implementation of the 3RF

- Monitor implementation of the 3RF by regularly reviewing progress against the monitoring framework, including strategic results and/or agreed milestones;
- Review and discuss consolidated progress reports shared by the Secretariat and/or CG members on a regular basis;
- Discuss reports and/or feedback shared by the Independent Oversight Body;
- Recommend the commissioning of independent evaluations or reviews on the implementation of the framework or on issues related to aid effectiveness.

(4) Communicating results and advocating for strategic initiatives in support of the 3RF

- Champion and promote the 3RF objectives, priorities, principles and approaches with various stakeholder groups;
- Provide guidance and advice in the design and implementation of communication efforts to report on progress and results of 3RF implementation, including obstacles and opportunities;
- Promote and advocate for strategic initiatives towards ensuring that the 3RF strategic objectives are met and key principles adhered to.

CG Meetings

CG meetings may be conducted physically or virtually through audio or video conference. The 3RF Secretariat will coordinate the preparations of CG meetings in consultation with CG Co-Chairs. The 3RF

3/24/2021

Secretariat will develop the agenda for the meeting with inputs from the members as appropriate and will provide (or facilitate the distribution of) supporting documents for the meetings. The agenda for the meeting, as well as background documents for discussion, will be shared with CG members at least five calendar days in advance of the meeting, unless otherwise agreed. Minutes will be prepared by the 3RF Secretariat and are to be distributed to CG members for adoption within five calendar days after the meeting. The minutes will be deemed adopted by the CG if no objection is received within ten calendar days from their distribution.

Ways of Working

Decisions will be made by consensus of CG members. The Co-Chairs of the CG will play a facilitating role in helping members arrive at consensus. Consensus does not necessarily imply unanimity and members can express dissenting views or reservations. These will be recorded in the minutes of the meeting.